

**LCF REVIEW GROUP MEETING - Minutes**

**Location:** CILIP Building, 7 Ridgmount Street, London WC1E 7AE

**Date and time:** Thursday 15<sup>th</sup> June 2017, 2pm

**Minutes taken by:** Sophia Sophocleous

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**Present**

James Breakell, D-Tech International  
Catherine Cooke, Westminster Library  
Matthew Dovey, Ceridwen  
Mick Fortune, BIC Consultant (Chair)  
Neil Johnson, Insight Media  
Karina Luke, BIC  
Ian Manson, Infor (dialling in)  
Colin Parker, Bibliotheca  
Sophia Sophocleous, BIC  
David Thomas, SirsiDynix  
Ian Young, Axiell

**Apologies**

Alaina-Marie Bassett, BIC  
Dale Beeton, Axiell  
Francis Cave, BIC Consultant  
Andy Chadbourne, Bibliotheca  
Marvin Crisp, D-Tech International  
Paul Crisp, D-Tech International  
Andrew Daye, Solus  
Heather Sherman, Dawson Books  
Phillip Sykes, Bibliotheca  
Anthony Whitford, Capita

**1. Welcome and apologies**

MF welcomed the Group to the meeting and delivered the apologies.

**2. Competition Law – Conduct Reminder**

The Group was informed about BIC's Competition Law Policy – for further information about this policy, please click here: <http://www.bic.org.uk/149/BIC-Competition-Law-Policy/>

**3. Review of minutes and follow up on actions from the last meeting**

The Group discussed the need to agree and promote LCF compliancy. MD noted that feedback from suppliers regarding the profiles needed when testing LCF is needed. IM and DT agreed to look at these profiles.

➤ **ACTION:** DT and IM to look at profiles needed when testing LCF compliance.

**4. Update on the BIC LCF Technical Panel**

The Group discussed the minutes from the last meeting of the BIC LCF Technical Panel meeting which took place on 3<sup>rd</sup> May 2017.

**5. Update on BIC Library Suppliers (Government TaskForce) Liaison Group**

IM informed the Group that this Group will meet on 21<sup>st</sup> July 2017. IM noted that a new Libraries Minister has been appointed. He added that he has spoken to Nick Poole of CILIP regarding an approach similar to Zepheira (an implementation of BIBFRAME which displays

library books on web browsers) in order to make the presence of library stock more visible on the internet.

MF noted that SOLUS will be at the meeting on 21<sup>st</sup> July 2017. He noted that Neil Wishart of SOLUS may be demonstrating a new National Library app at the meeting. MF noted that the meeting will focus on how to take the government's agenda forwards.

#### 6. Update on BIC Library Web Services Task & Finish Working Group (T&FWG)

KL informed the Group that John Garrould of Bertrams will be the Chair of this Group and Simon Edwards, BIC Consultant, will be the Deputy Chair. KL provided an overview of the minutes from the last meeting of this Group. CC suggested seeing what other library web services are already available. MD noted that the NISO FASTEN (Flexible API Standard for E-content NISO) Working Group that is primarily looking at e-book related APIs. KL informed the Group that UBL versus EDItX had been discussed at this meeting and that there was an action on FC to investigate UBL and EDItX further and ascertain whether there are other options available to libraries. CC noted that public lending rights had also been discussed at this meeting. KL noted that the BIC Libraries Web Services T&FWG are given updates from the BIC LCF Technical Panel and Review Group.

#### 7. Promotion of LCF

##### - Feedback from the NISO Webinar

MD noted that there had been interesting discussion at the Webinar. KL agreed, stating that the main outcome was that the dialogue between BIC and NISO will continue. The Group discussed that they did not feel that this was the right time to pursue LCF with NISO as they are still very focused on promoting the NISO Circulation Interchange Protocol (NCIP) as the way forward for the USA and ultimately the world. The Group agreed that they were not in a strong enough position at the moment to challenge this position and should concentrate on the domestic market before pursuing NISO again. KL noted that a list of actions arose from the Webinar, which she will share with the Group.

➤ **ACTION:** KL to share the list of actions from the BIC / NISO webinar with the Group.

The Group discussed promotion of LCF and agreed that taking the next step forward is essential. KL speculated what that next step should be and whether additional funding might assist in promoting LCF or if there are other issues to be looked explored. She noted that a commitment to implement LCF is something all the BIC Consortium members signed up to. CC noted that this is not contractual. CP noted that Civica were hoping for a response time improvement by moving from SIP to LCF and he is surprised that they had now gone quiet on the subject of implementing it. IM commented on the 'chicken and egg' nature of LCF's use. He noted that at the moment most organisations outside of the LCF development group probably regard it as a potential replacement for SIP2 as a protocol, so their understanding will be limited to thinking that it just related to self-issue systems. He noted that there are few real world examples to give them a reason for absolutely mandating it as a requirement. He added that this is a typical issue with new technology that solves an old problem, as until it gets used in a new way to deliver something radical or different it is not understood.

CC stated that there might be funding for the promotion of LCF from an organisation (e.g. TaskForce or DCMS) and that current issues affecting many libraries that might be solved using LCF are being written up as case studies. CC noted that the LCF could be used to bring all customer bills into a single account on the LMS. CC noted that this had also been raised in the BIC Libraries Committee meeting and she had written notes on it. KL agreed that she will share these notes with the Group. The Group agreed that this is a good idea for a case study and seems promising. KL suggested that this could be mentioned at the NAG Conference.

- **ACTION:** SS to share CC's notes regarding CC's suggestion of moving library customer billing onto an LMS server to demonstrate LCF with the Group along with the list of actions from this meeting.

KL noted that the BIC LCF flyer requires refreshing as it was created three years ago. MF confirmed that he had spoken to Nick Poole of CILIP and he is willing to have an article in the CILIP Update and NAG publications. KL passed the current BIC LCF flyer round the Group to remind them of its content. She noted that the call for action of 'What should I do now?' which appears at the bottom of the flyer, should be more explicit and the content overall needs refreshing.

- BIC Bite on LCF

KL informed the Group that BIC Bites are a series of short papers on topics of interest to BIC members. MF agreed that a volunteer will be required to write a BIC Bite on LCF. KL agreed to circulate an email asking for a volunteer to write a BIC Bite on LCF.

- **ACTION:** MF to look at refreshing the existing LCF flyer.
- **ACTION:** CC to expand on her notes (mentioned above) regarding LCF to re-purpose them for a flyer.
- **ACTION:** KL to circulate an email, asking for a volunteer from either this Group or the Technical Panel to write a BIC Bite on LCF.

## 8. LCF Consortium Funds

KL informed the Group that the BIC LCF Consortium had been set up a while ago, which involved organisations making a commitment to implement LCF and donating £500 each towards the promotion of LCF. KL speculated whether BIC should ask the Consortium for more donations as funds were now running a bit low. KL noted that the remaining money from previous donations would most likely be used up by the printing of flyers etc. The Group agreed to keep this under review as organisations may not be in a position to re-contribute.

## 9. A.O.B.

KL informed the Group that another Plugfest has not been agreed by the BIC LCF Technical Panel yet. She added that organisations should be encouraged to engage in more testing first.

MF informed the Group that Apple will be opening up access to NFC on new iPhones (as is already the case for Android smartphones). He noted that this interacts with RFID and uses NDEF (NFC Data Exchange Format) messages. MF noted that he will be discussing this with an Apple representative.

**10. Date of next meeting**

Thursday 28<sup>th</sup> September 2017.