

**BIC LIBRARY SUPPLIERS (GOVERNMENT TASKFORCE) LIAISON GROUP MEETING – Minutes****Location:** 1 Horseguards Road, London SW1A 2HQ**Date and time:** Wednesday 4<sup>th</sup> April 2018, 10:30am**Minutes taken by:** Alaina-Marie Bassett**Present**

Alaina-Marie Bassett, BIC  
 James Breakell, D-Tech International  
 Catherine Cooke, Westminster Libraries  
 Andrew Daye, SOLUS (delegate)  
 Mick Fortune, Consultant (Chair)  
 Jacob Fredrickson, British Library  
 Eric Green, BDS  
 Andrew Hall, OCLC  
 Kate Hayman, Civica  
 Neil Johnson, Insight Media Internet Ltd  
 Charlotte Lane, DCMS  
 Karina Luke, BIC

Ian Manson, Infor  
 Barbara Pacut, SirsiDynix  
 Liz White, British Library  
 Anthony Whitford, Capita (delegate)  
 Darren Ratcliffe, Bibliotheca  
 Neil Wishart, SOLUS

**Apologies**

Colin Carter, Innovative  
 John Kelly, Axiell  
 Ayub Khan, Warwickshire County Council / SCL  
 Karen Reece, Capita

**1. Welcome and Apologies**

The Group was welcomed to the meeting and the apologies were delivered. It was noted that Kathy Settle has now resigned from both the Libraries TaskForce and this Liaison Group.

**2. Review of minutes and follow-up on actions from the last meeting – Wednesday 29<sup>th</sup> November 2017**

The minutes from the previous meeting were approved.

**3. Governance of this Liaison Group**

It was confirmed that this Group will be governed by BIC. MF noted that the draft Terms of Reference (ToR) document for this Liaison Group was circulated on Monday 26<sup>th</sup> March 2018 for review; the ToR will need to be signed off by this Group as well as the BIC Libraries Committee.

- ❖ **DECISION:** The Group signed off / approved the ToR document during the meeting.
- **ACTION:** KL to inform the BIC Libraries Committee of the decision (above).

**4. The British Library (BL)'s Single Digital Presence (SDP) project**

MF noted that the BL's presentation from Monday 15<sup>th</sup> January 2018 was recirculated to this Group on Monday 26<sup>th</sup> March 2018. LW provided an update on the SDP project noting that, over the last quarter, the BL has been investigating existing platforms with a view to producing a set of recommendations / next steps by the end of 2018. She noted that once this list has been compiled, the recommendations will then be addressed by the Arts Council England (ACE) in the 18 months that follow (in accordance with the secured funding). LW noted that the intention of the BL's project is not to reinvent the wheel but rather to ascertain the requirements of both library users and public libraries with a view to identifying any gaps.

- **ACTION:** ALL to liaise with the BL directly regarding any identified requirements.

MF noted that the BL's SDP project and this Liaison Group will be working in parallel so maintaining communications / engagement between the two is essential. LW reported that the BL is taking an international approach to its work, liaising with various regions which have already undertaken or have an ongoing SDP project; the BL is currently liaising with Australia, Denmark, Finland and the US to this end. JF noted that Denmark and Finland already have their own digital platforms in place however he suggested that the impact of these services needs to be established in due course.

LW informed the Group that the BL will be running workshops for public libraries in due course to gain insight into their requirements. The scope of the report (which will be produced by the end of 2018) will show the feasibility of a UK digital platform and will detail regarding government / funding models. LW noted that the BL meets on a quarterly basis with other national libraries (including Scotland and Wales) regarding this project.

➤ **ACTION:** LW to provide an update on the SDP project at the next meeting.

#### 5. New models for Library Management System (LMS) procurement

MF noted that, despite being unable to attend this meeting, SCL is keen to see this item progress and will be involved going forwards. CL confirmed that work on this item will begin in April 2018 (to coincide with the new financial year). She noted however that a tender document is required from BIC to begin the process; this document will be circulated for review, once written. KL confirmed that BIC has agreed to write the tender document but noted that receipt of a briefing document from the Libraries TaskForce is required prior to the writing of the tender document. MF and KH agreed that the production of these documents should take place ASAP, ideally. KH noted that the new Crown Commercial Service (CCS) framework will come into effect in August 2018. KL suggested that this Group should liaise with CCS going forwards.

➤ **ACTION:** CL to send the Libraries TaskForce's briefing document to KL, ASAP.

➤ **ACTION:** MF and the BIC Libraries Committee to write the tender document for this item, once the funding arrangement has been formally agreed in writing between BIC and the Libraries TaskForce.

#### 6. Developing a common platform to expose library holdings on the internet

MF confirmed that information regarding Triborough Libraries' linked data was circulated to this Group on Friday 1<sup>st</sup> December 2017. He reported that little progress has been made on the development of this platform since the previous meeting of this Liaison Group however AH noted that the BL will be involved and is aware of the differentiations between schema.org and BIBFRAME. IM and KH agreed that, despite the limited funding available for the development, this platform may be a quick win and that it is likely to be easy to engage library suppliers in the development and/or use of the platform. AH suggested that, in order to see what's feasible for this work, this Group should come from a user's journey perspective. He noted that a lot of the data currently stored in LMSs is agnostic. AW and CC agreed however that most library users are not aware of BIBFRAME and/or MARC.

BP commented that people who would not ordinarily use library services should be drawn into this work to show them the value of libraries in communities but via the internet / internet browsers; she noted however that MARC does not lend itself well to displaying information online. AW suggested that dedicated outreach representatives, as well as the use of social media platforms, could help with

the marketing of the common platform in due course. IM informed the Group that SCL's next conference call on this topic will take place in early June 2018; he suggested that SCL could hold a workshop on exposing data in future. CL agreed but noted that SCL will need a clear question / requirement to ask of its delegates. MF and KL agreed that the requirement is not obvious at present.

LW confirmed that the BL will provide an update on its SDP project at SCL's forthcoming conference on Thursday 7<sup>th</sup> and Friday 8<sup>th</sup> June 2018. NJ and KH noted that some library suppliers are already offering services which expose library holdings however they come at a cost for customers / library users and are provided using different standards. CC reported that the price of the service is dependent on the overall size of each library's catalogue. JF noted that the BL has seen examples from other national libraries that use linked data to increase discoverability. The Group agreed that a common, national standard would be helpful to this endeavour. MF and KL agreed to liaise offline about this matter and prospective topics for future SCL workshops / presentations at the forthcoming SCL conference.

- **ACTION:** LW to provide an update on the BL's SDP project at SCL's forthcoming conference.
- **ACTION:** MF and KL to liaise offline regarding any prospective topics for a workshop at the forthcoming SCL conference in June 2018.

## 7. Establishing a single, eBook delivery platform

It was noted that this topic was raised initially by AK with a view to reducing, if not stopping altogether, the need for library users to carry out multiple sign-ins (which direct them away from the library catalogue). KL reported that the inclusion of a question regarding both library APIs and harvesting platforms that are currently in use within libraries will not be included in the BIC TEiLA Accreditation Scheme for the time being. She explained that this decision was reached by the BIC TEiLA Accreditation Panel because it is not possible to measure / score this question and information-gathering is out of scope for this Scheme.

JF informed the Group that the Digital Public Library of America (DPLA) and the New York Public Library are in the process of piloting a generic eBook delivery platform – SimplyE – that can be used via libraries' own platforms. They have also partnered with the New York subway so users can log onto the service using the subway's Wi-Fi and find eBooks. KH noted that the process is very disruptive to users and suggested that libraries need to establish a better way to communicate that a library user is a member of a library with 3<sup>rd</sup> parties. It was agreed that this item should remain on the agenda for the next meeting.

- **ACTION:** AMB to ensure that this item remains on the agenda for the next meeting of this Group.

## 8. Libraries Core Dataset (LCD) / Public Lending Rights (PLR)

It was noted that SOLUS did a presentation on this topic previously. AD confirmed that SOLUS continues to liaise with the Libraries TaskForce regarding extending BIC's Library Communication Framework (LCF) to deliver the required, new data elements. He stated that the next LCF extensions to be developed by SOLUS will be Loans and Reservations, and transactional data for e-content providers; these extensions will need to be ratified by the BIC LCF Technical Panel in due course. AD confirmed that SOLUS' system has been updated with the functionality produced to date and that a pilot will be carried over with six SOLUS customers over the coming six weeks. MF confirmed that the BIC LCF Technical Panel is in the process of reviewing SOLUS' proposal document.

- **ACTION:** BIC LCF Technical Panel to ratify SOLUS' work to date, ASAP.
- **ACTION:** NW to provide an update on SOLUS' system functionality and the forthcoming pilot at the next meeting of this Group.
- **ACTION:** NW to ensure that SOLUS addresses loans, reservations and transactional data to e-content providers (as part of its extension) going forwards.

CL asked whether the work proposed by SOLUS will reduce libraries' manual workloads. AD confirmed that libraries which use LCF will benefit in this way. CH reported that the Local Government Association (LGA) will provide funding towards the development of a draft schema in due course and will be investigating whether LCF meets the requirements for this work, which will begin in April 2018. KH raised concerns about the lack of engagement with LCF from Civica's customers, to date. She suggested that case studies and other ways of educating libraries about LCF should be devised. CC noted that many libraries care more about the functionality they require, more than the method by which this functionality is delivered. She confirmed however that LCF is likely to be the best way to provide the necessary functionality.

#### 9. A.O.B.

The Group did not have anything further to report.

#### 10. Date of next meeting

Wednesday 15<sup>th</sup> August 2018.