

BIC REALTIME TASK & FINISH WORKING GROUP MEETING – Minutes

Location: GoToMeeting / Conference call

Date and time: Tuesday 1st August 2017, 2pm

Minutes taken by: Sophia Sophocleous

Present

Simon Edwards, Consultant (Deputy)
 John Garrould, Bertram’s (Chair) (JG)
 Richard Hurrell, Bertram’s
 Karina Luke, BIC
 Peter Morley, Ingenta
 Simon Parker, Batch
 Sophia Sophocleous, BIC

Matthew Hogg, Macmillan
 Sam Langdon, Hachette
 Ian Manson, Infor
 William Scott, Bertram’s
 Terry Willan, Capita
 Tim Wilson, Hachette
 Jon Windus, Nielsen
 Chris Wood, HarperCollins
 Jonathan Wraight, Hachette

Apologies

Alaina-Marie Bassett, BIC
 Francis Cave, Consultant
 Graham Bell, EDItEUR
 George Bogdanovic, Bertram’s
 Matthew Dovey, Ceridwen
 Jon Green, Bertram’s (JGR)

Resigned from Group

Gareth Bradley, Hachette
 Barry Richardson, Nielsen

1. Welcome to the call and apologies

JG welcomed the Group to the call and the apologies were delivered. It was noted that Gareth Bradley of Hachette and Barry Richardson of Nielsen have now resigned from this Group.

2. Competition Law – conduct reminder

The Group were reminded about BIC’s Competition Law Policy – please click here for more information regarding this policy: <http://www.bic.org.uk/149/BIC-Competition-Law-Policy/>.

3. Review minutes & Project Deliverables Tracker, plus follow-up on actions from the last meeting

The minutes from the last meeting of this Group were approved without corrections.

PAC= Published, available on the BIC website and awaiting confirmation of registrations.

| No. | Description | Status | Update (in italics) / Action |
|------------|--|--------|---|
| 1.0 | Beginners Guide to BIC Web Services | | |
| 1.1 | Guide (produce initial structure for review) | PAC | <i>Anyone wishing to receive a copy should register here: http://eepurl.com/b-dqZD. No action.</i> |
| 1.2 | Implementation checklist (produce) | WIP | <i>The Group agreed that an Implementation Checklist would be useful. JG speculated what the best way of producing</i> |

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| | initial structure for discussion) | | <i>this would be. KL suggested having a two tiered checklist – one for implementing and one for organisations to state what lists they are live with.</i> No action. |
| 1.3 | Event for the production of code examples | WIP | Discussed under Item 4. |
| 2.0 Monitoring usage of BIC Web Services: | | | |
| 2.1 | Develop web services questionnaire | WIP | <i>This Group previously agreed to focus on the Directory rather than the development of this Questionnaire.</i> No action. |
| 2.2 | Update the BIC website with implementation directory | WIP | <i>This capabilities grid / implementation directory is dependent on the launch of the new BIC website.</i> No action. |
| 2.3 | Add Web Services implementation questions to the Supply Chain Excellence Award (SCEA) Scheme. | WIP | <i>In the last meeting of this group, AMB reported that the BIC Product Data Excellence Award (PDEA) Accreditation Panel does not feel that web service implementation questions would be a suitable addition to the PDEA Scheme as this field would not be measureable. She noted however that this item will be included on the agenda of the next meeting of the BIC SCEA Review T&FWG.</i> ACTION: (carried over) AMB to provide an update on this item (regarding the feedback received) at the next meeting. |
| 3.0 Future Web Service Projects: | | | |
| 3.1 | Reference models / sandbox on the BIC website. | Hold | No action. |
| 3.2 | Interoperability / gateways with major ecommerce hubs in UK | Hold | No action. |
| 3.3 | Conditions of Sale (including Firm Sale) | Hold | No action. |

4. Update on the proposed event for the production of *BIC Realtime* code examples

The Group discussed the proposed event for the production of *BIC Realtime* code examples and how such an event could be promoted. KL suggested creating a flyer to accompany the BIC Bite on *BIC Realtime*, to be distributed at BIC's New Trends in Publishing Seminar on 5th September 2017. The Group agreed that the event should take place in mid-January 2018.

KL speculated whether the event would be a PlugFest, similar to that of the BIC LCF PlugFest. JG stated that it would be his instinct to go with the name of PlugFest if BIC has already had success under the name.

- ❖ **DECISION:** The Group agreed to name the event '*BIC Realtime* PlugFest'.
- **ACTION:** KL to write a draft flyer to accompany the BIC Bite on *BIC Realtime* to distribute at BIC's New Trends in Publishing Seminar on 5th September 2017, publicising the upcoming *BIC Realtime* Plugfest.
- **ACTION** (carried over): AMB to ensure that developers are asked which coding language they use on the Eventbrite sign-up form for this event.

5. Update on the *BIC Realtime* Implementation Guide including the number of downloads and any insights as to where interest is coming from

KL informed the Group that there have been 34 downloads of the Implementation Guide so far, and provided the Group with a list of the organisations that have downloaded it.

6. Discussion on the *BIC Realtime* survey results

KL informed the Group that there had been a high level of response to the *BIC Realtime* Survey. KL went over some of the significant responses:

- Q10: If your system(s) use proprietary APIs or web services (i.e. not *BIC Realtime* APIs), please give details of their purpose and the benefit obtained from their use.
KL noted that the highest response was the following: 'PubEasy P&A enquiry, ordering & order status enquiry (retailer side) and PubEasy product upload, orders download, personal price enquiry, order status enquiry. Nielsen BookData Online Web service (bibliographic search & retrieval), Nielsen BookNet API (ordering & order enquiry)'.
- Q12: What is the likely timescale in which your organisation will be able to implement *BIC Realtime* APIs in your systems?
19% responded 'within 6 months' and 9.52% responded 'between 6 months to 1 year'.
- Q13: Would you or one of your colleagues (perhaps your IT staff) be interested in attending a BIC PlugFest / Hackathon to facilitate the implementation process for *BIC Realtime*?
50% responded that they would be interested.
- Q14: Does a representative from your organisation currently attend the meetings of the BIC Technical Implementation Clinic (TIC)? (NB, attendance is exclusively for BIC Member organisations only).

42.86% responded 'yes' and 47.62% responded 'no'.

KL suggested that organisations perceive the work of the TIC as relating only to ONIX rather than *BIC Realtime* as well. The Group agreed that better publicising of the nature of the TIC's work is necessary.

JG noted his disappointment that SAP functionality was not raised in any of the survey responses. JG noted that this issue should not be lost sight of.

7. Update on take-up and promotion of *BIC Realtime*

SE noted that the BIC Supply Chain Excellence Award (SCEA) Accreditation Scheme is currently under review and that questions regarding *BIC Realtime* may be incorporated into the questionnaires. PM noted that he had spoken to Ingenta regarding the Vista User Group and will approach the Group regarding *BIC Realtime* promotion.

8. Update on the BIC Libraries Web Services Task & Finish Working Group

SE noted that the next meeting of this Group will take place on 8th August 2017. He added that up until now meetings have been primarily focused on setting up the Group. SE stated that the Group have agreed to change the name back to 'Library Web Services' from 'Library *Realtime*'.

9. Update on the EDItX International Steering Committee

KL noted, in FC's absence, that there is no update regarding EDItX and that there may be more following the Frankfurt Book Fair in October 2017.

10. Retailers – the level of interest in receiving API information / responses in real time

JG noted that this had already been covered during the discussion of the BIC Survey and *BIC Realtime* Implementation Guide downloads.

11. Proposed handover of *BIC Realtime* Governance to the BIC Technical Implementation Clinic

SE talked the Group through his list of expectations / responsibilities that the BIC Technical Implementation Clinic should be made aware of prior to the handover of *BIC Realtime*. He suggested that there could be a core membership of the Group, comprising of the experts (i.e. FC and JG) and that anyone else could attend if they wish. JG noted that this is a good idea but that he is concerned about the practicality of it. SE suggested creating a Sub-Group, comprising the technical experts, in which issues could be solved within a few weeks as opposed to a few months, as is currently the case. These solutions could then be ratified by the TIC.

KL noted that there are, similarly, two BIC LCF groups: the BIC LCF Technical Panel, which deals with technical issues, and the BIC LCF Review Group which reviews the work of the Technical Panel and works on other areas such as the promotion of LCF etc. JG stated that the TIC would effectively act as the 'Review Group' should a Technical Panel be created. KL noted that the BIC LCF Technical Panel use GitHub to track and solve issues and suggested that this could also be used by a *BIC Realtime* Technical Panel. SE suggested using Google Docs, in order to share documents. KL stated that the benefit of GitHub is that technical experts are already on it and may be alerted when an issue is raised, though there is no way of filtering out non-members. PM suggested having an email address for queries and issues which could then be directed to GitHub. SE suggested that this email address could be linked to 3 members. SE also noted that most issues would be likely to arise during the first 6 months to 1 year of implementation.

Both SE and RH volunteered to sit on the *BIC Realtime* Technical Panel. SE noted that *BIC Realtime* has areas that have not been explored yet, i.e. finance, and for this reason a financial expert on the Panel may be useful. KL added that a service agreement will need to be agreed on. SE noted that it would be useful to have FC sit on this Panel.

- **ACTION:** SE and RH to sit on this Panel.
- **ACTION:** KL to approach FC to see if he would be willing to sit on this Panel.
- **ACTION:** ALL who would like to volunteer to sit on this Panel, to contact KL.

12. A.O.B.

None.

13. Date of next meeting

Monday 16th October 2017.