

BIC REALTIME TASK & FINISH WORKING GROUP MEETING – Minutes

Location: GoToMeeting / Conference call

Date and time: Monday 16th October 2017, 2pm

Minutes taken by: Alaina-Marie Bassett

Present

Alaina-Marie Bassett, BIC
Francis Cave, Consultant
Simon Edwards, Consultant (Deputy)
John Garrould, Bertram’s (JG) (Chair)
Richard Hurrell, Bertram’s
Karina Luke, BIC
Peter Morley, Ingenta

Matthew Dovey, Ceridwen
Jon Green, Bertram’s (JGR)
Matthew Hogg, Macmillan
Sam Langdon, Hachette
Ian Manson, Infor
Simon Parker, Batch
William Scott, Bertram’s
Terry Willan, Capita
Tim Wilson, Hachette
Jon Windus, Nielsen
Chris Wood, HarperCollins
Jonathan Wraight, Hachette

Apologies

Graham Bell, EDITEUR
George Bogdanovic, Bertram’s

1. Welcome to the call and apologies

JG welcomed the Group to the call and the apologies were delivered. JG noted that the aim of this meeting is to review the outstanding deliverables for this project in order to bring the project to a close, passing governance for the *BIC Realtime* standard to the BIC Technical Implementation Clinic (TIC) as was agreed previously.

2. Competition Law – conduct reminder

The Group was reminded about BIC’s Competition Law Policy – please click here for more information regarding this policy: <http://www.bic.org.uk/149/BIC-Competition-Law-Policy/>.

3. Review minutes & Project Deliverables Tracker, plus follow-up on actions from the last meeting

PAC= Published, available on the BIC website and awaiting confirmation of registrations.

WIP= Work In Progress

No.	Description	Status	Update (in italics) / Action
1.0	Beginners Guide to BIC Web Services		
1.1	Implementation Guide	PAC	<i>To receive your copy of the BIC Realtime Implementation Guide, register here (it’s free): http://eepurl.com/b-dqZD.</i>
1.2	Implementation checklist (produce initial structure for discussion)	Hold	<i>JG questioned whether there is a demand for this checklist. The Group agreed that it would be useful but suggested that it should be produced as part of the future update of the BIC Realtime Implementation Guide.</i>

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			ACTION: AMB to ensure that the production of an Implementation Checklist is included in the first update of the <i>BIC Realtime</i> Implementation Guide.
1.3	Event for the production of code examples	WIP	See Item 4, below.
2.0 Monitoring usage of BIC Web Services:			
2.1	Develop web services questionnaire	Close	<i>SE noted that this Group was previously going to produce a questionnaire to inform the BIC Realtime capability directory. JG suggested that there is no longer a need for this questionnaire. The Group agreed. AMB noted that BIC now includes a note in its monthly 'What's Happening at BIC?' newsletter encouraging organisations to inform BIC if they are, or are looking to, implement a new API.</i> ACTION: AMB to ensure that this topic is not included on the agenda of the BIC TIC going forwards.
2.2	Update the BIC website with implementation directory	WIP	<i>The production of this capabilities grid / implementation directory is dependent on the launch of the new BIC website.</i> ACTION: AMB to add this topic to the agenda of the BIC TIC in order to devise a 'Plan B' going forwards.
2.3	Add Web Services implementation questions to the Supply Chain Excellence Award (SCEA) Scheme.	Done	<i>SE confirmed that the revised BIC SCEA Accreditation Scheme application form will ask applicants about their use of BIC Realtime APIs. The Group agreed that the SCEA Scheme should not be used to collate unnecessary volumes of information about organisation's use of the BIC Realtime standard; instead a survey should be produced for this purpose in due course. SE noted that the application form should continue to list each API individually to further organisation's knowledge about the range available and encourage adoption.</i> ACTION: AMB to add the production of this survey to the agenda for the next meeting of the BIC TIC.
3.0 Future Web Service Projects:			
3.1	Reference models / sandbox on the BIC website.	Hold	<i>The Group did not have any additional topics / projects to include in this section of the tracker grid.</i> <i>The Group agreed that a reference model would be useful. No action.</i>
3.2	Interoperability / gateways with major ecommerce hubs in UK	Hold	<i>It was suggested that interoperability may have been included in the BIC Realtime Price & Availability (P&A) API. This will be discussed further as part of the forthcoming BIC Realtime Implementation Guide review.</i>

			No action.
3.3	Conditions of Sale (including Firm Sale)	Hold	No action.

The minutes from the previous meeting of this Group were approved. In addition to the tracker grid, above, the following actions from the meeting were discussed:

- *BIC Realtime PlugFest flyer*
 KL confirmed that a flyer for the forthcoming *BIC Realtime PlugFest* was produced by AMB after the last meeting; copies of which were disseminated at the BIC New Trends in Publishing Seminar on Tuesday 5th September 2017.
 - **ACTION CARRIED OVER:** AMB to ensure that developers are asked which coding language they use on the Eventbrite sign-up form for this event.

Post-Meeting Update: It was agreed that the following statement should be added to the Eventbrite page for the BIC Realtime PlugFest: "This event will focus on the use of Java and .Net but delegates are welcome to use any coding language they want on the day. This will be an ideal opportunity to highlight and try to resolve any interoperability issues between different languages."
- *BIC Realtime Implementation Guide*
 KL reported that 41 individuals have registered to receive a copy of the *BIC Realtime Implementation Guide* to date. She suggested that BIC will liaise with these individuals in due course to ascertain how their organisations' implementations are progressing. She also suggested that the BIC Member individuals should be invited to attend forthcoming meetings of the BIC TIC.
 - **ACTION:** KL to liaise with BIC Member registered individuals as detailed above.
- *BIC Realtime Technical Panel*
 FC, SE and RH agreed to join the *BIC Realtime Technical Panel* and attend all forthcoming meetings of the BIC TIC in accordance with the Panel's requirements. SE commented that the *BIC Realtime Technical Panel* will be core members of the BIC TIC in this way, attending the meetings whether they are experiencing EDI / API issues or not. He noted that the *BIC Realtime Technical Panel* will report into the BIC TIC in order for the Clinic to review progress and strategy.
 - **ACTION:** SE, RH and FC to ensure that they, as members of the *BIC Realtime Technical Panel*, attend all meetings of the BIC TIC going forwards.
 - **ACTION:** AMB to add "volunteers for the *BIC Realtime Technical Panel*" to the agenda for the next meeting of the BIC TIC.

FC agreed that the Technical Panel should use Github to record and track its progress. SE raised his concerns about EDI and API users attending the meetings of the BIC TIC, who he suggested may be at cross purposes / have differing requirements for the meetings. FC noted that *BIC Realtime* should be of interest to all attendees of the TIC because,

fundamentally, *BIC Realtime* APIs were developed to provide functionality that cannot be achieved through the use of EDI.

- Lessons learnt

See Section 3 of the tracker grid, above. JG noted that the lessons learnt from this project will be taken into account for the BIC Library Web Services Task & Finish Working Group (T&FWG). In particular, JG noted that the Library Web Services project will concentrate on the development of 2-3 APIs at any one time to drive progress.

4. Update on the *BIC Realtime* PlugFest, Tuesday 16th January 2018

JG noted that developers should attend this forthcoming event in order to produce a client and server reference implementation of the *BIC Realtime* P&A API. The Group agreed that this would be the best known API to concentrate on at the inaugural PlugFest.

- **ACTION:** JG to revise the blurb for the *BIC Realtime* PlugFest to incorporate information about the session's focus: a P&A client and server reference implementation.
- **ACTION:** On receipt of JG's revised text, AMB to add this information to Eventbrite and the BIC website.

- Venue

FC raised concerns about securing a venue which has an adequate bandwidth for this event. JG noted that a 8-16 megabit connection is required. The Group agreed that the CILIP Building may not be suitable for this reason. FC suggested that a venue sponsor / host for the *BIC Realtime* PlugFest will need to be identified, ASAP. JG noted that Bertram's would not be able to sponsor the event. SE suggested that multiple organisations could sponsor the event, contributing an equal amount of funding to the event.

- **ACTION:** KL to liaise with BIC Member organisations regarding sponsorship for the forthcoming *BIC Realtime* PlugFest, ASAP.
- **ACTION:** ALL to get in touch with KL if their organisation would be interested in sponsoring this event.

Post-Meeting Update: Due to researching a suitable venue and securing sponsorship for this event, the date of this PlugFest will need to be rescheduled. It is BIC's intention to hold the PlugFest later in Q1 of 2018, i.e. February or March.

5. Update on the *BIC Realtime* governance via the BIC Technical Implementation Clinic (TIC)

See Item 3, above.

6. Update on the BIC Library Web Services Task & Finish Working Group (T&FWG)

JG informed the Group that the BIC Library Web Services T&FWG has agreed to focus on APIs which better EDI functionality, including a focus on digital products. He noted that a number of library organisations have developed their own proprietary APIs which will be taken into account for the project so as to not duplicate existing functionality. JG reported that a BIC Breakfast on EDI and enriched metadata was held on Wednesday 27th September

2017, where the Library Web Services T&FWG was presented on as a way of driving libraries into the 21st century. SE and KL agreed that the key requirement for libraries (in relation to APIs) is eBook ordering. FC and SE noted that a *BIC Realtime* API was not developed for (trade) eBooks however the BIC Library Web Services T&FWG will pick this requirement up; that it may be possible to re-develop the library API for trade purposes going forwards.

The next meeting of the BIC Library Web Services T&FWG will take place on Thursday 23rd November 2017.

Post-Meeting Update: This meeting was postponed due to unforeseen circumstances and will now take place on Thursday 15th February 2018.

7. Update on the EDItX International Steering Committee (ISC)

FC reported that there is a slow but steady increase of interest in the EDItX standard – in particular the EDItX inventory reporting. FC noted that EDItEUR will now focus on aligning the communication of price in ONIX with the EDItX sales report capabilities. KL informed the Group that a presentation on this alignment will take place at BIC's Building a Better Business (BBB) Seminar at London Book Fair (LBF) 2018.

- **ACTION:** KL to include a presentation about this alignment of the 2 standards (ONIX and EDItX) in BIC's LBF2018 seminar.

8. Schedule a first, annual review of the *BIC Realtime* Implementation Guide

The Group agreed that the *BIC Realtime* Implementation Guide should be reviewed for the first time in September 2018. This work will be carried out by the BIC TIC as part of its legacy.

- **ACTION:** AMB to ensure that the BIC TIC carries this review in September 2018.

9. A.O.B.

It was agreed that this Group can now be disbanded.

- **ACTION:** AMB to add a note to the BIC 'What's Happening?' newsletter to inform BIC's mailing list that this project has been brought to a close. The note should provide a link for further information about *BIC Realtime* and give an overview of the governance for *BIC Realtime* going forwards.

10. Thanks

KL thanked the Group for their involvement and hard work on this project.