

LCF TECHNICAL PANEL MEETING – Minutes**Location:** Conference Call / GoToMeeting**Date and time:** Tuesday 4th July 2017, 10am**Minutes taken by:** Sophia Sophocleous**Present**

Francis Cave, Consultant
 Catherine Cooke, Westminster Libraries
 Matthew Dovey, Ceridwen
 Mick Fortune, Consultant (Chair)
 Neil Johnson, Insight Media
 Karina Luke, BIC
 Sophia Sophocleous, BIC
 Anthony Whitford, Capita
 Ian Young, Axiell

Apologies

Alaina-Marie Bassett, BIC
 James Breakell, D-Tech International
 Andy Chadbourne, Bibliotheca
 Marvin Crisp, D-Tech International
 Paul Crisp, D-Tech International
 Andrew Daye, SOLUS
 Phil Farrell, 2CQR
 Ian Manson, Infor
 Colin Parker, Bibliotheca
 Phillip Sykes, Bibliotheca

1. Apologies and introductions

MF welcomed the Group to the meeting and delivered the apologies.

2. Competition Law – Conduct Reminder

The Group was reminded about BIC's Competition Law Policy, and what constitutes appropriate conduct (in relation to competition law) and that this conduct applies to all BIC meetings. Further information about BIC's Competition Law Policy can be found here: <http://www.bic.org.uk/149/BIC-Competition-Law-Policy/>

3. Review of minutes and follow up on actions from the last meeting, 3rd May 2017.

KL noted that she had been tasked with circulating notes from the BIC / NISO Webinar at the last meeting of the BIC LCF Review Group meeting on 15th June 2017, and will do so with this Group as well. MF noted that a volunteer is required to write a BIC Bite on LCF. CC noted that she has produced a document regarding LCF which will be circulated to the Group.

- **ACTION:** KL to share the notes from the BIC / NISO webinar with the Group.
- **ACTION:** SS to circulate CC's flyer article regarding CC's promotion of "What LCF can do for you" with the Group.

4. Review of activity and issues raised on GitHub- Issue #60: Two phased transaction process for payment

MD noted that there does not seem to be a way of having a two phased transaction process for payment via REST. He noted that the closest thing would involve HTTP response codes 100 (Continue) and 202 (Accepted). The Group discussed this issue and agreed that it should be flagged on GitHub as requiring a use case, as implementing anything without a use case would be unnecessary.

- Issue #59: Add notification mechanism
It was agreed that CP should add to this Issue on GitHub.
 - **ACTION:** CP to add notes to issue #59 on GitHub.

- Issue #58: Patron entity addition - Parental Consent / Internet Flag
FC noted that more information is needed regarding how existing extensions to SIP / SIP3 handle this issue, adding that it could be as simple as a binary flag. FC noted that Issue #55: Patron Authorisations Request could be of use as parental consent could be one of the authorisations.
 - **ACTION:** FC to define a new authorisation entity for issue #55.

- Issue #57: How can I make a credit payment against a Patron?
FC noted that he had updated the LCF and XML documentation to make the charge reference non mandatory, but the schema needs updating.
 - **ACTION:** MD to update LCF and XML schema to make charge reference non mandatory for issue #57.

- Issue #56: How do I set a PIN for a borrower
FC noted that he has added a function which will set a PIN for a borrower.

- Issue #55: Patron Authorisations Request
FC stated that, as discussed earlier, he will define a new authorisation entity for this Issue.

- Issue #54: Add support for family/group patron accounts
The Group agreed that they would require CP's input to discuss this further.

- Issue #53: Inform a patron of their position in a reservation queue
FC noted that he had added a new element to the LCF and XML documentation and that MD will update the schema.
 - **ACTION:** MD to update the schema for this Issue.

- Issue #36: Selection Criteria Use Case - Offline Kiosk Patron Validation
MD noted that there is little interest in implementing this yet. MF suggested adding a 'low priority' flag to this issue.

- Issue #24: As a self-service device developer I would like to be able to verify that the ID and PIN that a patron has provided are correct
MD noted that Jisc are willing to work with the BIC LCF Panel on this particular issue. KL asked for clarification on the type of work Jisc will be doing. FC stated that this would involve working only on this technical area in terms of coding. KL reminded the Group that as Jisc are not BIC members they wouldn't be able to secure a seat on either of the LCF Panels. KL would welcome an application from Jisc to join BIC.

- Issue #21: Providing a patrons user password upon creating a patron
FC noted that he will review documentation relating to this Issue. MD suggested closing this Issue if the documentation is up to date; if an error is spotted at any point, the Issue can be opened again.
- Issue #17: Investigate vCard support for Patron/Contact entity
FC noted that this Issue will be flagged as a low priority.
- Issue #13: XML schema for LCF entities contains redundant code
FC and MD agreed that this Issue should be closed.
- Issue #11: Exception conditions
MD noted that this Issue has been flagged as a low priority.
- Issue #9: Explain "selection criterion" (filtering???) on "Retrieve entity instance list" section in "LCF 1.0 REST Web Service Specification" document
MD noted that this concerns the same general issue as #36.

5. A.O.B.

MF asked the Group whether any member would like to volunteer to write a BIC Bite on LCF. KL explained that BIC Bites are a series of short papers on topics of interest to BIC members which usually serve as an introduction to a topic and are not too technical. She added that these are all available on the BIC website. MD volunteered to begin writing this at the end of July 2017.

- **ACTION:** MD to write a BIC Bite on LCF (aimed at an audience with no prior experience of LCF) at the end of July 2017.

6. Date of next meeting

Tuesday 26th September 2017.