

**BIC EDI Standards
and
Implementation Guidelines**

TRADACOMS

Code Lists

Issue 9

November 2009 revision

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Changes since Issue 9 (August 2008 revision)

November 2009.

Code list 24 – Remove use of ‘H’ in RTEX 082 for hotline orders (see code list 201)
New code 986 (Embargo date) added

Code list 31 – updated to include Euro and current most commonly-used codes

Code list 54 – New code ‘OC’ (Order collected) added

Code list 201 – reintroduction of code ‘H’ for Hotline orders

Appendix A (Currency codes) – updated to latest ISO list

4.1 INTRODUCTION TO VERSION 009

Version 009 of the BIC *Code Lists* includes the following changes from Version 008, October 2003:

Code list	Amendment
2 – Transaction code	0460 – revised definition 0465 – new code – order confirmation
13 – Reason for credit	52 – new code – credit refused 53 – new code – distributor processing error
24 – RTEX	019 – new code – payment terms 981 – new code – reason for refusing credit 982 – new code – HMR&C commodity code 983 – new code – EAN-13 of successor product 984 – new code – cancelled credit note number 985 – new code – original order document number
55 – Order action codes	25 – new code – order line not accepted: query duplicate order
203 – Order qualifier	correction to formats in which used SHC – new code – ship combined SHS – new code – ship separately

Any comments, queries or future change requests should be addressed to BIC (telephone 020 7607 0021, fax 020 7607 0415, email brian@bic.org.uk).

4.2 ANA STANDARD CODE LISTS: BOOK TRADE SUBSETS

The following subsets of ANA TRADACOMS standard code lists are recommended by BIC for use in book trade EDI messages.

ANA List 1 Transmission priority code

PRCD

Optional in STX for all types of transmission.

A	Urgent
B	Normal
C	Low

Note that this represents a *transmission* priority, not a message or message file priority. Standard EDI translators may not pass this information to an application system when interpreting an incoming message. Where there is a need to identify an individual message as requiring priority treatment, this must be done as part of the message (see ANA List 6 and Section 2, BIC List 201).

ANA List 2 Transaction code

TCDE

Mandatory in TYP in all file header messages.

Used in Orders (ORDHDR) and Book Trade Orders (BTOHDR)	
<i>For general trade and library supply applications:</i>	
0400	Cancelled orders
0430	New orders
0445	Order chasers
<i>For library supply applications only:</i>	
0350	Provisional order (not recommended for new implementations)
0355	Orders for goods on approval/inspection
0420	Standing orders
0435	Orders for retained approval goods
0460	Order confirmation (responding to a quotation message) in which quantities may be reduced (but not increased) and/or line items may be deleted (but not added). Copy detail may also be added
0465	Order confirmation (responding to a quotation message) in which order items and quantities must not be changed, but copy detail may be added

/continued

ANA List 2 Transaction code (continued)

Used in Order Acknowledgements (ACKHDR)	
3120	Acknowledgement including confirmation of availability for all lines. <i>Not recommended: use only by special agreement between trading partners.</i>
3145	Acknowledgement of order which cannot be supplied because of a query on the customer's account.
3150	Message referring to outstanding orders and changing details which have previously been advised, eg price, availability date. All details, including those which have not changed, must be shown for each changed line. Code 3150 is the BIC recommended code for order acknowledgements used either as the first response to an order or to report later on the status of outstanding order lines.
3170	Confirmation of acceptance of an order cancellation.

Used in Delivery Notifications (DELHDR)	
0600	Delivery – notification of delivery against an order, containing (in normal TRADACOMS practice) details of all the lines on the order. In book trade practice, code 600 is used for all delivery notifications, regardless of whether they carry all lines from the order(s) concerned.
0650	Balance – used to notify details of a part delivery. Not recommended for book trade use, but may be used by suppliers in other industries.

Used in Invoices (INVFIL)	
0700	Invoices only
0709	Copy invoice – not for VAT purposes
0711	Provisional invoice – not for VAT purposes

Used in Credit Notes (CREHDR)	
0720	Debit notes only – customer to supplier
0740	Credit notes only – supplier to customer
0749	Copy credit note – not for VAT purposes

Used in Statement/Remittance (SRMHDR)	
0820	Statement details only
0830	Remittance details only

Used in Book Trade Price and Availability Updates (PVUHDR)	
9020	Complete replacement price/availability file
9021	Price/availability updates only

ANA List 3 Transaction type**TTYP**

Because TTYP is optional in all message headers, and simply confirms mnemonically the information coded in TYP TCDE (ANA List 2), new message types are not now given a TTYP value. BIC recommends that new implementations should NOT include TTYP in outgoing messages. However, users must be aware that it may be present in incoming messages. For a list of code values, see the *Tradacoms Manual, Syntax and Data Dictionary, ANA Standard Code Values List 3*.

ANA List 4 Measure indicator**Sub-element of DELQ**

Optional in DELIVR (DLD)

G	Grams
KG	Kilograms

The Measure Indicator sub-element may appear in many other contexts and with many other values, but to date the only use made in book trade practice is for the total weight of a delivered line in a Delivery Notification. See the *Tradacoms Manual, Syntax and Data Dictionary, ANA Standard Code Values List 4*.

ANA List 5 Special price indicator**PIND**

Optional in ORDERS and BTOERS (OLD), and in INVOIC (ILD). Appears in DELIVR (DLS), but not used in book trade practice.

E	Export price
F	Free of charge
P	Promotional price. Used in Orders to indicate that the price quoted by the customer is a promotional price, eg a pre-publication or other limited period price. This usage should not be confused with specific promotional deals agreed between trading partners and identified in the order by a promotion reference in SCRF.

ANA List 6 Order classification**CLAS**

Optional in ORDERS (ORD).

C	Campaign
E	Easter
N	New release
R	Request (special customer order for item not usually stocked)
S	Stock replenishment
X	Christmas

In trade practice, this list is used rather than equivalent codes in BIC List 203.

ANA List 7 Order code**ORCD**

Optional in ORDERS and BTOERS (OLD). Because ORCD is optional, and repeats the information coded in TYP TCDE, BIC recommends that it should be omitted. However, users must be aware that it may be present in incoming messages. For a list of code values, see the *Tradacoms Manual*, Syntax and Data Dictionary, ANA Standard Code Values List 7.

ANA List 8 To follow indicator**TFIN**

Optional in ORDERS and BTOERS (OLD). EDI trading agreements should determine whether dues are recorded, and OLD TFIN should be used only to indicate an exception.

Appears in DELIVR (DLS), but not used in book trade practice.

T	To follow (record dues)
N	Not to follow (do not record dues)

ANA List 10 Item group identifier**IGPI**

Appears in INVOIC (ILD).

G	Group
I	Item

ANA List 12 VAT rate category code**VATC**

Appears in CREDIT, INVOIC and VATTLR (CLD, CST, ILD, STL, VRS, VTS).

S	Standard rate
T	Standard rated free goods, VAT charged
V	Standard rated free goods, VAT not charged
Z	Zero rate
X	Exemption from VAT
H	Higher rate
J	Higher rated free goods, VAT charged
K	Higher rated free goods, VAT not charged
E	Export item
F	Free export item, VAT charged
G	Free export item, VAT not charged
I	Import item
O	Services outside the scope of VAT
A	Mixed VAT rate item
R	Reconciliation – Invoice raised for VAT only
N	Input tax paid but not reclaimable
L	Lower rate

ANA List 13 Reason for Credit code

CRRE

Appears in CREDIT (CLD).

The following table highlights the subset of the ANA Reason for Credit code list which is recommended for book trade use. Senders of TRADACOMS credit notes should send only the codes which are highlighted, but receivers of credit note messages, particularly when trading also with suppliers outside the book trade, may need to ensure that their systems can accept other values.

01	Excess quantity ordered	<i>Not used in book trade</i>
02	Order duplicated	<i>Use for order duplicated by customer; order duplicated by supplier</i>
03	Product ordered in error	<i>Use for incorrect ISBN quoted; ordered in error by rep</i>
04	Product not approved	<i>Not used in book trade</i>
05	Substitute product not accepted	<i>Self-explanatory</i>
06	Delivery instruction error	<i>Not used in book trade</i>
07	Delivery address error	<i>Not used in book trade</i>
08	Damage in transit	<i>Self-explanatory</i>
09	Loss in transit	<i>Self-explanatory</i>
10	Delivery refused – appointment	<i>Not used in book trade</i>
11	Delivery refused – late	<i>Not used in book trade</i>
12	Delivery refused – other reasons	<i>Not used in book trade</i>
13	Split order deliveries not accepted	<i>Not used in book trade</i>
14	Promotional discount error	<i>Not used in book trade</i>
15	Settlement discount error	<i>Not used in book trade</i>
16	Trade discount error	<i>Use for discount adjustment</i>
17	Trade price error	<i>Use for price adjustment</i>
18	VAT rate error	<i>Not used in book trade</i>
19	Extension error	<i>Not used in book trade</i>
20	Damage on premises	<i>Not used in book trade</i>
21	Out of date	<i>Not used in book trade</i>
22	Surplus to requirements	<i>Use for general overstock returns, including collected by rep, and title page returns</i>
23	Sale or return	<i>Use for see safe</i>
24	Superseded product	<i>Not used in book trade</i>
25	Deteriorated product	<i>Not used in book trade</i>
26	Advertising allowance	<i>Not used in book trade</i>

/continued

ANA List 13 Reason for Credit code (continued)

27	Promotion allowance	<i>Use for book adopted – when an invoiced inspection copy is retained free of charge</i>
28	Rebate	<i>Not used in book trade</i>
29	Retrospective discount	<i>Use for discount applied retrospectively, eg based on a specified total order value</i>
30	Coupon redemption	<i>Use for credit raised at the end of a period for returned promotional coupons</i>
31	Returnable containers	<i>Self-explanatory</i>
32	Goods used for demonstrations	<i>Not used in book trade</i>
33	Free goods charged in error	<i>Use for charged in error</i>
34	Agreed settlement	<i>Not used in book trade</i>
35	Equipment rental	<i>Not used in book trade</i>
36	Concession	<i>Not used in book trade</i>
37	Third party delivery	<i>Not used in book trade</i>
38	Short delivery	<i>Self-explanatory</i>
39	Incorrect product delivered	<i>Use for supplied in error</i>
40	Non-delivery	<i>Use for returned not known; delivery error</i>
41	Wrong account	<i>Not used in book trade</i>
42	Order cancellation	<i>Use for customer cancelled order</i>
43	Postage/packing wrongly charged	<i>Use for credit for carriage; credit for freight; freight charge adjusted; etc</i>
44	Defect in manufacture of a product rendering it unfit for sale and/or use	<i>Use for credit for imperfect copies</i>
45	Defect in a service or in customisation/modification of a product	<i>Use for wrong or defective servicing by library supplier</i>
46	Recalled by supplier	<i>Use for recalled by publisher</i>
47	Credit card incorrect/declined	<i>Use for invoice raised, but order cancelled following credit card checks</i>
48	Out of stock at packing time	<i>Use for invoice raised, but stock found to be unavailable when order picked</i>
49	Credit given under the BIC returns authorisation process	No specific reason code required
50	Goods found	Used in debit note adjustments only
51	Debit incorrectly raised	Used in debit note adjustments
52	Credit refused	
53	Distributor processing error	

ANA List 14 VAT type of supply**TSUP**

Appears in INVOIC (ILD).

A	Ordinary sale
B	Hire purchase, conditional sale, credit sale or similar loan
C	Loan
D	Exchange
E	Hire, lease or rental
F	Process (making goods from someone else's materials)
G	Sales on commission (eg by an auctioneer)
H	Sale or return, or similar terms

These codes are defined by HM Customs & Excise. If the transaction is an ordinary sale (code A) the TSUP data element may be omitted.

ANA List 15 Statement/remittance line code**LINE**

Appears in SRMINF (SRD).

01	Credit balance brought forward
02	Debit balance brought forward
03	Credit balance carried forward
04	Debit balance carried forward
05	Invoice
06	Credit note
07	Debit note
08	On account payment
09	Deposit
10	Direct debit notification
11	Payment
12	Invoice cancellation
13	Credit note cancellation
14	Debit note cancellation
15	Rebate
16	Rebate cancellation
17	Debit journal
18	Credit journal
19	Cash payment (debit)
20	Cash payment (credit)
21	Settlement discount payment (debit)
22	Settlement discount payment (credit)

ANA List 16 Application reference abbreviations**APRF**

May be used in the STX segment which heads the transmission file, to identify the message type contained in the file. Some EDI networks may require them to be present in order to validate the interchange between trading partners.

ACKHDR	Order acknowledgements
BTOHDR	Book trade orders
CREHDR	Credit notes
DELHDR	Delivery notifications
INVFIL	Invoices
ORDHDR	Orders
PVUHDR	Book trade price and availability updates
SRMHDR	Statement/remittance details

ANA List 24 Registered text codes**RTEX**

May be used in Data Narrative Segments. Where unspecified, the format of the element is X(40), with variable length. Unless otherwise indicated in the format specification of an individual RTEX code, all RTEX data content should be left-justified. The element should not be filled out to the right.

003	<p>Product dimensions in mm.</p> <p>Format: HZ(7)9V9 WZ(7)9V9 TZ(7)9V9 where</p> <p>H = Page or case height, the height of the book when standing on a shelf</p> <p>W = Page or case width, the longer horizontal dimension of the book when standing on a shelf</p> <p>T = Spine thickness, the shorter horizontal dimension of the book when standing on a shelf</p> <p>Each dimension is stated in millimetres as an integer of up to eight digits (non-significant zeros being omitted in the first seven positions) plus one decimal digit. Dimensions should be given in the order shown, with a space between each one. Examples:</p> <p>H2340 = spine height 234 mm, other dimensions not given</p> <p>H2340 W1500 T250 = spine height 234 mm, case width 150 mm, spine thickness 25 mm</p>
019	<p>Payment terms: if different from terms specified for the message as a whole. Free text up to 40 characters.</p>
031	<p>Supplier's contact name: use in BTOERS library orders for the name of an individual contact at the publishers named in the PUB segment. (See also code 976.)</p>
043	<p>Original order line sequence number. Must be used in association with order message number (see code 985).</p>
061	<p>Sellers order line number.</p>
067	<p>Accession number, or barcode number. (See also code 268.)</p>

/continued

ANA List 24 Registered text codes (continued)

068	<p>Classification number. (See also 269 <i>et seq.</i>) This RTEX code may be used in either of two ways: unstructured, or structured. The structured approach is to be preferred.</p> <p>An unstructured 068 field may carry any single classification code, as agreed between trading partners, and has the format X(40), provided that the first character position is not a \$ symbol.</p> <p>A structured 068 field carries an identification of the classification scheme and one or more class codes from the scheme, up to a maximum overall length of 40 characters. The field is laid out as follows: \$ID\$CLASS\$CLASS\$CLASS...</p> <p>where ID is a code identifying the classification scheme, and CLASS is a class code taken from the scheme.</p> <p>Values assigned for the ID code are:</p> <ul style="list-style-type: none"> D Dewey (edition unspecified) D20 Dewey 20th edition D21 Dewey 21st edition Dnn Dewey <i>nn</i>th edition BM BIC main subject category BS BIC subsidiary subject category BG BIC geographical qualifier BL BIC languages qualifier BT BIC time periods qualifier BE BIC educational purpose qualifier BV BIC Subject Categories version number LC Library of Congress classification LIB Library's own classification PC Publisher's own internal classification
069	<p>Budget allocation code (fund number). If a library purchase is split across two or more funds, this RTEX field can be repeated, showing either or both of the percentage and the absolute amount allocated to each account, with comma delimiters. The first element, which is alphanumeric with a maximum of 17 characters, is the library's fund number. The second element, which is numeric with up to 2 digits plus 2 decimal places, is the percentage allocated to the fund. The third element, which is numeric with up to 5 digits plus 2 decimal places, is the absolute amount allocated to the fund.</p> <p>Example: FUNDA,2500,3250 (25%, £32.50)</p> <p>Format: X(22),9(2)V9(2),9(5)V9(2)</p>
070	<p>Stock category.</p>
071	<p>Supplier's international location number (EAN-13 format). Used with availability status RF to identify the new or alternative supplier.</p> <p>Format: 9(13)F</p>
073	<p>Currency code (see ANA List 31). Format: X(3)</p>
074	<p>Producer's recommended selling price. Format: 9(10)V9(2)</p>
081	<p>Unit cost price (pre discount, ex-VAT). Format: 9(10)V9(4)</p>

/continued

ANA List 24 Registered text codes (continued)

082	Customer order number (at line level).
090	Answer code, from BEDIS code list, now superseded by ANA List 54: do NOT use for availability codes from ANA List 54. RTEX code 090 should not be used in new implementations, but may still occur in some systems.
091	Date of answer code (date of last notification of availability status: may be used with availability status codes from ANA List 54). YYMMDD Format: 9(6)F
092	Answer code action date (expected pubdate, reprint date, date when placed out of print, etc: may be used with availability codes from ANA List 54). YYMMDD, with zeros if no day is specified, eg 960125, 960100. Format: 9(6)F
093	Short title.
094	Discount value. Format: 9(10)V9(2)
095	Discount percentage (3 decimal places implicit). Format: 9(2)V9(3)
096	Chaser sequence number (1, 2, 3 etc). Format: 9(1)
170	Invoicing instruction. May be used in Orders forwarded to a distributor to specify the amount of a postage and packing charge to be billed on an order line. In this case, the format is fixed-length, 7 characters, PPnnnnn, where nnnnn is the amount in pence, eg 00250 = £2.50. Format: X(40) (for general use)
186	Date when available. May be used in Delivery Notification for revised delivery date. Format: 9(6)F YYMMDD
230	Additional order specifications, free text (use to give a more specific indication of the type of or reason for an order, or to detail a special order service such as Saturday delivery or Christmas hotline, where these aspects are not covered by DNAC code lists).
231	Special processing instruction (library to library supplier), defining a process to be applied to the book before despatch, where not covered by industry code lists: text to be agreed between trading partners.
237	Destination country. Use ISO country code list 3166 (see Appendix B). May be used in bookseller orders to a publisher to indicate the country to which the book will be supplied. Format: X(2)
268	Unique copy ID. Assigned by a library acquisitions computer system to identify a single copy of a book or other publication: different from the accession or barcode number. (See also code 067.)
269	Shelf mark, or spine label. The complete string of codes applied on the spine of a book or other publication to specify its shelf location within a library. Do not use if the individual components (eg 068, 271) are sent separately.

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ANA List 24 Registered text codes (continued)

270	Shelving sequence. A code or abbreviation which identifies the shelving sequence to which a book or other publication belongs in a library, eg “local history collection” or “large print books”. Hence normally the first element in the shelf mark.
271	Filing suffix. An extension to the classification (068) of an individual copy of a book or other publication in a library, used for shelving within a shelving sequence and classification.
272	Feature heading. An extension to the classification (068) of an individual copy of a book or other publication in a library, used to clarify the content or as an additional shelving element.
273	Size code. A code which specifies a size group or range for a specific application (eg quarto for books).
274	Branch or location code. A code indicating the location (eg a library branch) to which an item (eg a copy of a book or other publication) is allocated. NOT necessarily the delivery location.
275	Replacement value. A monetary amount reckoned to be the replacement value of an item (eg a copy of a book or other publication) and used to assess charges for loss or damage. Format: 9(10)V9(2)
276	Availability status of the item originally ordered. May be used in Order Acknowledgements when the item originally ordered has been substituted by an alternative product, to show the reason why the original item was unavailable. Use code values from ANA List 54. Format: X(2)
279	Consolidated invoice reference number. Used to allow reference forward from provisional invoices sent by EDI to a periodic consolidated tax invoice sent as a paper document (library supply only).
288	Seller’s quotation line reference. Used to carry a reference at line level to a unique line reference in a supplier’s quotation (eg when a TRADACOMS order refers back to an EDIFACT QUOTES message). Format: X(35)
295	Catalogue or price list reference. A reference to a supplier’s catalogue or price list, from which the product information used in an order was derived. May be used, for example, in orders based on information downloaded from a library supplier’s CD-ROM. Format: X(35)
296	VAT breakdown of a mixed rate VAT item reference. Used to give advance information to a retailer or wholesaler on the exact VAT breakdown of a mixed-rate item. For products carrying mixed-rate VAT, this RTEX field specifies the part of the recommended retail price, excluding VAT, which carries VAT at a rate specified in an associated DNAC field using ANA Code List 12 values. Format: 9(10)V9(4)
300	Total number of pages. Used to give the total number of pages in a book or in a set of books sold as a single item. Format: 9(6) (Variable length)
301	Market restrictions. Used to indicate, in free form or in a format agreed between trading partners, geographical restrictions on the sale of a product.

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ANA List 24 Registered text codes (continued)

302	Low stock indicator. Used to carry a code indicating that the supplier currently has low stocks of a product line item. Format: X(1)
308	Illustrations note. Free text statement of the number and/or type of illustrations in a book or other publication.
312	Co-publisher. The name of the co-publisher of a book or other publication which is jointly published by two or more organisations.
313	Estimated time to manufacture. For a book or other publication which is “manufactured on demand”, the estimated number of calendar days from receipt of an order to its despatch to a customer. Format: 9(2) (Variable length)
314	Number of items per pack. Used in book trade practice for a binder’s pack quantity. Format: 9(6) (Variable length)
971	Contained item ID and quantity. Used for dumpbins and counterpacks to carry details of the product(s) contained in the pack. Format: comma-delimited <EAN-13number>,<ISBN>,<Quantity>
972	Reserved for credit card details, if and when implemented
973	
974	
975	
976	Publisher’s contact telephone number. Use in BTOERS library orders for the telephone number of a contact at the publisher named in the PUB segment. (See also code 031.)
977	Latest acceptable date for supply: “cancel if not supplied by”. Use at line level in BTOERS library orders to specify a date at which the order line should be cancelled if not yet supplied. Format: 9(6) YYMMDD
978	Replaced invoice number. Use in a recharge invoice (in the DNA segment after IRF) to carry a reference to the invoice which it replaces.
979	Supplier’s internal code for invoice or credit note type. Use in an invoice (in the DNA segment after IRF) or credit note (in the DNA segment after CRF) to specify document type, by agreement between trading parties.
980	Sale-or-return number: supplier-assigned reference identifying a deal under which books are supplied on terms allowing unconditional sale-or-return, subject only to return in saleable condition.
981	Reason for credit being refused. Free text up to 40 characters. Use with code 52 from list 13 (Reason for credit).
982	HMR&C commodity code: from BIC recommended list, available at www.bic.org.uk
983	EAN-13 (ISBN-13) of a successor product. Use in PVUINF when the availability status shows “out of print: replaced by new edition”.

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ANA List 24 Registered text codes *(continued)*

984	Cancelled credit note number. Use (in the DNA segment after IRF) in a charge-only invoice that reverses a credit note issued in error, to carry a reference to the credit note in question.
985	Original order document number. For use in status reports at line level - together with original order line number (see code 043)
986	Embargo date

ANA List 31 Currency code**CUIN**

May be used in PVUINF (RPR), or in Data Narrative RTEX code 073, if prices are quoted in currencies other than sterling. The ANA list below is a subset of, and may be supplemented by other codes taken from, the list in Appendix A.

BAM	Bosnia & Herzegovina, Convertible Marks
CAD	Canada, Dollar
CHF	Switzerland, Franc
CSD	Serbia, Dinar
CZK	Czech Republic, Koruna
EUR	Euro
FIM	Finland, Markka
GBP	Great Britain, Pound
JPY	Japan, Yen
LUF	Luxembourg, Franc
PLN	Poland, Zloty
SEK	Sweden, Krona
SKK	Slovakia, Koruna
USD	United States, Dollar

ANA List 54 Availability status code**DNAC**

Used in ACKMNT (DNB DNAC), PVUINF (AVL AVST)

Alphabetic codes are from former BIC DNAC Code Tables 1 and 2 (shown in full in Issue 1 of BIC Code Lists, Section 5). Numeric codes are from ANA List 22.

Users receiving Acknowledgement of Order messages should ensure that their systems are capable of accepting any value from this extended table.

Users sending Acknowledgement of Order messages should send the most specific code from this list which their systems are capable of generating. This will normally mean an alphabetic code from the BIC combined list.

Codes marked "P" are those which are recommended for use by publishers and publishers' distributors. Other alphabetic codes are intended for booksellers or other intermediary suppliers.

AB	P	Publication abandoned
AD	P	Apply direct: item not available to trade
AS		Already supplied (should be accompanied by delivery date)
AU		Publisher's address unknown
CS	P	Status uncertain: check with customer service (used in situations when a coded response is inadequate)
DQ	P	Discount query: available, but discount claimed in order is unacceptable (to be accompanied by discount terms which supplier is prepared to offer)
FQ		Only obtainable abroad, do you wish to order and accept cost?
HK	P#	Paperback out of print: hardback available
IB		In stock (at wholesaler or bookseller)
IP	P	In print and in stock
MD	P##	Manufactured on demand
NK	P	Item not known (cannot be traced)
NN		We do not supply this item
NP	P*	Not yet published
NQ		Not stocked, do you wish us to order for you?
NS	P#	Not sold separately
OA		On order from abroad
OB	*	Temporarily out of stock (at wholesaler or bookseller)
OC		Order collected. Used by a third party website to indicate that a publisher who does not transmit order acknowledgements has collected the order
OF	P***	This format out of print: other format available
OO		On order from publisher
OP	P	Out of print

/continued

ANA List 54 Availability status code (continued)

OR	P#	Out of print: (to be) replaced by new edition
PC		Order in process at bookseller: awaiting customer action
PK	P#	Hardback out of print: paperback available
PN		Publisher no longer in business
PQ	P	Price query: available, but query whether price is acceptable (used when actual price exceeds price stated in order by more than an agreed margin)
PR		Order in process at bookseller
RE	P*	Awaiting reissue
RF	P**	Refer to other publisher or distributor
RM	P	Remaindered
RP	P*	Reprinting
RR	P	Rights restricted: cannot supply
SD		Sold (for secondhand/antiquarian items)
SO	P#	Pack not available: available as single items only
ST	P*	Stocktaking: temporarily unavailable
TH	P	Temporary hold (eg to investigate a query on terms)
TO	P*	Only to order
TU	P*	Temporarily unavailable from publisher, but expected to be available again
UB		Item unobtainable from our sources
UC	P	Unavailable, and may or may not become available again (including "reprint under consideration")
20	*	Item(s) currently out of stock
21		Discontinued item(s)
23		Unable to comply with required delivery date
29		Item not valid - unrecognised by supplier
30		Delivery location not recognised
31		Item substituted - discontinued line
32		Item substituted - out of stock
33		Price change

* If possible, should be accompanied by an Availability Date, which may be the pubdate or a reprint or re-issue date etc.

** If possible, should be accompanied by the new supplier's EAN Location Code.

*** If possible, should be accompanied by the "alternative format" code in DNB DNAC.

If possible, should be accompanied by an Alternative ISBN.

“Manufactured on demand”: when used in an Acknowledgement of Order, should be accompanied by an Availability Date, which is the expected date of despatch to the customer; when used in a Price and Availability Update, may be accompanied by an “Estimated time to manufacture” expressed as a number of days in RTEX 313

Examples: DNB=1+1+54:TU’ In Acknowledgement of Order
AVL=1+1+NP:960201’ In Price and Availability Updates

ANA List 55 Order action code**DNAC**

Used in ACKMNT (DNB DNAC)

Codes are fixed-length, two digits. Code values 01 to 09 and 91 to 93 are those which were included in earlier versions of the list and which are part of ANA published lists. Additional code values, shaded in the table, were agreed within BIC during 1999, and are consistent with EDItEUR order action codes. Many of them are intended for wholesalers or library suppliers. Adoption of those additional codes in TRADACOMS should be by trading partner agreement.

01	Order line accepted	Response to new order
02	Order line not accepted	Response to new order
03	Order line passed to new supplier**	Response to new order
04	Order line accepted, substitute product will be supplied [#]	Response to new order
05	Order line not accepted, substitute product is offered [#]	Response to new order
06	Order out of time: outstanding order line cancelled, past expiry date; or new order line not accepted, promotion expired	Response to new order, report on outstanding order line
07	Outstanding order line cancelled by customer request	Response to order cancellation, report on outstanding order line
08	Order line already despatched or in process	Response to order chaser or cancellation
09	Cannot trace order line	Response to order chaser or cancellation
10	Order line not on backorder file	Response to order chaser or cancellation, for suppliers whose systems check chasers or cancellations only against a backorder file. Where possible, the more informative responses provided by codes 08 and 09 are to be preferred.
11	Price query: order line will be held awaiting customer response	Response to new order
12	Discount query: order line will be held awaiting customer response (if both price and discount are queried, use code 11)	Response to new order
13	Minimum order value not reached: order line will be held until required value is reached	Response to new order
14	Firm order required: order line will be held awaiting customer response	Response to new order
15	Promotion or special deal query: order line will be held awaiting customer response	Response to new order
16	Account stopped: order line will be held awaiting customer action	Response to new order, or report on outstanding order line

/continued

ANA List 55 Order action code (continued)

21	Price query: order line not accepted	Response to new order
22	Discount query: order line not accepted (if both price and discount are queried, use code 21)	Response to new order
23	Minimum order value not reached: order line not accepted	Response to new order
24	Outstanding order line cancelled - unable to supply	Report on outstanding order line
25	Order line not accepted: query duplicate order	Response to new order
26	Zero or short-pick on a line where a customer has specified not to record dues	Response to new order
31	Order line passed to secondhand department	Response to new order
40	Backordered - awaiting supply	Report on outstanding order line
41	On order from our supplier	Report on outstanding order line
42	On order from abroad	Report on outstanding order line
43	Backordered, waiting to reach minimum order value	Report on outstanding order line
44	Despatched from our supplier, awaiting delivery	Report on outstanding order line
45	Our supplier sent wrong item(s), re-ordered	Report on outstanding order line
46	Our supplier sent short, re-ordered	Report on outstanding order line
47	Our supplier sent damaged item(s), re-ordered	Report on outstanding order line
48	Our supplier sent imperfect item(s), re-ordered	Report on outstanding order line
49	Our supplier cannot trace order, re-ordered	Report on outstanding order line
50	Ordered item(s) being processed by bookseller	Report on outstanding order line
51	Ordered item(s) being processed by bookseller, awaiting customer action	Report on outstanding order line
52	Order line held awaiting customer instruction	Report on outstanding order line
53	Order line held: has been chased to our suppliers	Report on outstanding order line
55	Order line not accepted: query duplicate order	Response to new order
91	Order line held: note title change	Report on outstanding order line
92	Order line held: note pubdate or availability date delay*	Report on outstanding order line
93	Order line held: note price change	Report on outstanding order line
99	Temporary hold: order action not yet determined	Response to new order

Note that multiple occurrences of order action codes 91 to 93 can be used to indicate two or more simultaneous changes.

Order action codes are used in order acknowledgements or reports from all types of supplier. Any code *may* be accompanied by relevant availability details; certain codes *must* be accompanied by particular elements as shown below:

* Must be accompanied by an availability date.

** Must be accompanied by the new supplier's EAN location code in RTEX code 071.

Must be accompanied by an alternative ISBN.

Example: DNB=1+1+55:01' In Acknowledgement of Order

4.3 BIC BOOK TRADE CODE LISTS

BIC code list numbers

By agreement with ANA, code list numbers in the range 201 to 299 are reserved for BIC use, to accommodate code requirements which are specific to the book trade.

201	Order priority code, used in any order-related message as a DNAC code in a data narrative segment.
202	Format code. Used in Book Trade Orders in BIB FORM, in Book Trade Price and Availability Updates in BBL FORM, and in Acknowledgements as a DNAC code in a data narrative segment.
203	Order qualifier, used in any order-related message as a DNAC code in a data narrative segment.
204	Special servicing instruction code. Used in Orders and Book Trade Orders as a DNAC code in a data narrative segment. (Library supply only.)
205	Special servicing/sundry charge code. Used in Invoices, either in ILD SPRO or as a DNAC code in a data narrative segment.
206	BIC message version number. Used in all messages, in DNA DNAC in the message header.
207	BIC code list version number. Used in all messages, in DNA DNAC in the message header.

BIC List 201 Order priority code

For BIC DNAC code table 201, the following order priority code values are available, their interpretation in practice being a matter for agreement between trading parties:

1	Highest priority under standard service
2	
3	Normal priority
4	
5	Lowest priority under standard service
H	Hotline order (use for Christmas or academic hotlines)
S	Special service

RTEX code 230 may be used with this DNAC code to indicate the reason for the order priority or the special service level requested (eg Saturday delivery, Christmas hotline).

Example: DNA=1+201:2' Priority level 2

BIC List 202 Format codes

Used in BTOERS (BIB FORM), PVUINF (BBL FORM), ACKMNT (DNB DNAC, to indicate an alternative format which is available when the format ordered cannot be supplied).

Books: binding or presentation	
BD	Board book
BH	Bath book
BK	Book (irrespective of binding: use only when no binding detail is available)
BX	Boxed (including slip-cases): use in combination with HB, PB etc
CL	Carousel book
CO	Concertina book
HB	Hardback
JN	No dust jacket: use in combination with HB
JY	With dust jacket: use in combination with HB
LA	Laminated (plastic-reinforced paper)
LB	Leather binding
LG	Large print
LI	Limp cloth
LR	Loose-leaf release (set of update pages)
LS	Loose-leaf volume(s) (complete publication in binder)
MB	Moving picture book
NB	Novelty book (not classifiable under any more specific code)
PB	Paperback
PC	Postcard book or pack
PU	Pop-up book
RG	Rag book, cloth book
SD	Stitched: use in combination with PB etc
SK	Sticker book
SP	Spiral binding
SS	Sound story book
UB	Unusual size book
UG	Giant book
UM	Miniature book
LE	Library supplier's special bound edition: use where the supplier offers libraries a complete alternative to a publisher's binding.

With the exception of LE, the above binding or presentation codes are strictly to be used to identify or describe publishers' bindings.

/continued

BIC List 202 Format codes *(continued)*

Non-book media and other merchandise	
AC	Audio cassette
AD	Address book
CA	Calendar
CD	CD audio
CI	CD-I
CM	CD-ROM
CP	Copymasters, photocopyable sheets
CR	Computer-readable data or software (tape, diskette etc; for CD-ROM use CM)
CS	Cards, flash cards (eg for teaching reading)
DA	Diary
DD	DVD
DG	Ebook
FI	Film (including filmstrip)
	Flash cards see CS
FO	Folded: use in combination with MP for a folded map
FS	Flat sheet: use in combination with MP for a flat sheet map
FR	Frieze
GA	Game
KT	Kit
LP	Sound disc (excluding CD)
MI	Mixed media (eg book and cassette)
ME	Microfiche
MM	Microfilm (ie roll film)
MP	Map
MU	Printed music (sheet or bound)
OH	OHP transparencies
PI	Picture(s) or photograph(s)
PK	Pack (containing multiple copies of the same product, eg dumpbin or shrink-wrapped pack, for supply wholesale to a bookseller). Use MI for a mixed-media pack.
PO	Poster
PT	Pamphlet or brochure
SL	Slides (ie photographic transparencies)

/continued

BIC List 202 Format codes (continued)

Non-book media and other merchandise (continued)	
ST	Stationery, miscellaneous
TD	Merchandise related to books or other publications, not specifically defined elsewhere (code was originally “Three-dimensional”)
VC	Video cassette
WT	Wallet (containing loose sheets etc, eg a teaching resource pack)
XA	Promotional or point-of sale material
OT	Other

Examples: BIB=1+EDI in Europe+Krcmar H++HB’
 DNB=1+1+202:HB’

BTOERS BIB FORM
 ACKMNT DNB DNAC

BIC List 203 Order qualifier

Used in ORDERS, BTOERS, ACKMNT and INVOIC as DNA, DNB or DNC DNAC.

The first three codes in this list are equivalent to codes in ANA List 6, which is preferred in general trade practice. ANA List 6 is used only in ORD CLAS at order message level. BIC List 203 can be used in data narrative segments at any level.

CRR	Customer or reader request (library supply only)
PRE	Advance (pre-publication) order (library supply only)
STK	Stock order (library supply only)
PTN	Part order not acceptable
PTY	Part order acceptable
RPN *	Do not round to pack quantity
RPY *	Round to pack quantity
BIC	Supplied under BIC standard returns conditions
FMS	Supplied on firm sale
SHC	Ship combined (this order may be combined with others in a single shipment)
SHS	Ship separately
SLR	Supplied on sale or return (subject only to return in saleable condition) – may require a “sale or return number” to be quoted
SSF	See safe (publishers normal returns conditions apply) – to be used only by suppliers who have NOT adopted BIC standard returns conditions
SOR	Value withdrawn: do not use

* Codes RPN and RPY must be used with extreme caution. They should *never* be used unless trading partners have a clear agreement on rounding to packs. Given such an agreement, they may be used to flag an exception to the agreed practice.

Example: DNB=1+1+203:PTN’ Part order not acceptable

BIC List 204 Special servicing instruction code

Used in Orders and Book Trade Orders as a DNAC code in a data narrative segment (library supply only).

NS		No servicing
PF		Binding as supplied by the publisher (cancels all normal servicing which affects binding, lamination, sleeving, wallets, reinforcement etc).
JK	<i>JKN</i>	Plastic wallet on a paperback/ <i>do not supply wallet.</i>
LA	<i>LAN</i>	Thin laminate film on a paperback/ <i>do not laminate.</i>
SF	<i>SFN</i>	Sewn flexi: sewn single-section paperbacks with laminate film/ <i>do not sew.</i>
KA	<i>KAN</i>	Kapco: proprietary thick laminate film on a paperback/ <i>do not apply Kapco</i> (additional codes to be assigned to other proprietary laminating methods).
TR	<i>TRN</i>	Traditional case binding of a paperback/ <i>do not case bind.</i>
SL	<i>SLN</i>	Plastic sleeve on a hardback/ <i>do not sleeve.</i>
RE	<i>REN</i>	Reinforcement of hardback (eg a child's picture book)/ <i>do not reinforce hardback.</i>
RP	<i>RPN</i>	Reinforcement of paperback/ <i>do not reinforce paperback.</i>

These codes must be used in the context of a servicing profile which has been agreed between the trading partners. They can then be invoked to indicate either a positive or negative divergence from the agreed profile which would otherwise apply to the order.

Example: DNB=1+1+204:SLN Do not sleeve

BIC List 205 Special servicing/sundry charge code

Used in Invoices and Credit Notes, either in ILD SPRO, CLD/SPRO or as a DNAC code in a data narrative segment.

Code values Z01 to Z11 are primarily intended for library supply. Code values Z12 to Z99 are for trade and general use.

Z01	Sleeving (jackets, sleeves, wallets).
Z02	Binding (binding, reinforcing, laminating).
Z03	Barcode labelling.
Z04	General servicing (cards, pockets, stamps).
Z05	Security fitting (triggers, Knogo labels etc).
Z06	Handling (small order surcharge).
Z07	Bibliographic record supply (MARC, bespoke).
Z08	Classification.
Z09	Data communications media (tapes, disks, email).
Z10	Audio/CD-ROM packaging (special pouches).
Z11	Provision of approvals/book collections.
Z12	Small/minimum order adjustment.
Z13	Postage & packing: use for a single inclusive "p&p" charge.
Z14	Packaging: use for a charge which covers packaging costs only. If necessary, give detail as standard text (supplier-defined) in TDES.
Z15	Postage/carriage/freight: use for a charge which covers carriage-related costs only, including items such as insurance in transit. If necessary, give detail as standard text (supplier-defined) in TDES.
Z98	Miscellaneous credit adjustment.
Z99	Miscellaneous charge: use for any sundry or ancillary charge not covered by a more specific code. If necessary, give detail as standard text (supplier-defined) in TDES.

Examples: ILD=1+1+:Z02+...

DNC=1+1+1+205:Z02'

Used in ILD SPRO

Used as DNAC

BIC List 206 BIC message version number

Used in all messages in DNA DNAC in the message file header, to indicate the version number of the BIC message which is being sent. There is therefore no code list as such: the version number is taken from the BIC Implementation Guidelines which are being used.

The version number is a fixed-length three-character code. The first character is either “T” for trade or “L” for library. The last two characters are a two-digit number, eg T02.

Example: DNA=1+206:T04’

BIC List 207 BIC code list version number

Used in all messages in DNA DNAC in the message file header, to indicate the version number of the BIC Code Lists which are being used. The version number is taken from the cover or first page of the BIC Code Lists.

The version number is a fixed-length three-digit number, eg 008 if the present issue of the BIC Code Lists has been implemented.

Example: DNA=1+207:008’

Appendix A: CURRENCY CODES

*Currency replaced by Euro: use only for historical prices that pre-date the introduction of the Euro

UAE Dirham	AED
Afghani	AFN
Albanian Lek	ALL
Armenian Dram	AMD
Netherlands Antilles Guilder	ANG
Angolan Kwanza	AOA
Argentine Peso	ARS
Austria Schilling (historical)*	ATS
Australian Dollar	AUD
Aruban Guilder	AWG
Azerbaijani Manat	AZN
Bosnia & Herzegovina Marks	BAM
Barbados Dollar	BBD
Bangladesh Taka	BDT
Belgian Franc (historical)*	BEF
Bulgarian Lev	BGN
Bahraini Dinar	BHD
Burundi Franc	BIF
Bermuda Dollar	BMD
Brunei Dollar	BND
Boliviano	BOB
Brazilian Real	BRL
Bahamian Dollar	BSD
Bhutan Ngultrun	BTN
Botswana Pula	BWP
Belarussian Ruble	BYR
Belize Dollar	BZD
Canadian Dollar	CAD
Franc Congolais	CDF
Swiss Franc	CHF
Chilean Peso	CLP
Yuan Renminbi (China)	CNY
Columbian Peso	COP
Costa Rican Colon	CRC
Serbian Dinar	CSD
Cuban convertible Peso	CUC
Cuban Peso	CUP
Cape Verde Escudo	CVE
Cyprus Pound	CYP
Czech Koruna	CZK

German Mark (historical)*	DEM
Djibouti Franc	DJF
Danish Krone	DKK
Dominican Peso	DOP
Algerian Dinar	DZD
Estonian Kroon	EEK
Egyptian Pound	EGP
Eritrean Nakfa	ERN
Spanish Peseta (historical)*	ESP
Ethiopian Birr	ETB
Euro	EUR
Finland Markka (historical)*	FIM
Fiji Dollar	FJD
Falkland Islands Pound	FKP
French Franc (historical)*	FRF
UK Pound Sterling	GBP
Georgian Lari	GEL
Ghana Cedi	GHC
Gibraltar Pound	GIP
Gambian Dalasi	GMD
Guinea Franc	GNF
Greek Drachma (historical)*	GRD
Guatemalan Quetzal	GTQ
Guinea-Bissau Peso	GWP
Guyana Dollar	GYD
Hong Kong Dollar	HKD
Honduras Lempira	HNL
Croatian Kuna	HRK
Haiti Gourde	HTG
Hungarian Forint	HUF
Indonesian Rupiah	IDR
Irish Punt (historical)*	IEP
Israeli Sheqel	ILS
Indian Rupee	INR
Iraqi Dinar	IQD
Iranian Rial	IRR
Iceland Krona	ISK
Italian Lira (historical)*	ITL
Jamaican Dollar	JMD
Jordanian Dinar	JOD

Japanese Yen	JPY
Kenyan Shilling	KES
Kyrgyzstan Som	KGS
Cambodian Riel	KHR
Comoro Franc	KMF
North Korean Won	KPW
Republic of Korea Won	KRW
Kuwaiti Dollar	KWD
Cayman Islands Dollar	KYD
Kazakstan Tenge	KZT
Lao PDR Kip	LAK
Lebanese Pound	LBP
Sri Kankan Rupee	LKR
Liberian Dollar	LRD
Lesotho Loti	LSL
Lithuanian Litus	LTL
Luxembourg Franc (historic)*	LUF
Latvian Lats	LVL
Libyan Dinar	LYD
Moroccan Dirham	MAD
Moldovan Leu	MDL
Madagascar Ariary	MGA
Malagasy Franc	MGF
Macedonian Denar	MKD
Myanmar Kyat	MMK
Mongolian Tugrik	MNT
Macau Pataca	MOP
Mauritanian Ouguiya	MRO
Maltese Lira	MTL
Mauritius Rupee	MUR
Maldives Rufiyaa	MVR
Malawi Kwacha	MWK
Mexican Peso	MXN
Malaysian Ringgit	MYR
Mozambique Metical	MZN
Namibian Dollar	NAD
Nigerian Naira	NGN
Nicargua Cordoba Oro	NIO
Netherlands Guilder (historic)*	NLG

Nepalese Rupee	NPR
New Zealand Dollar	NZD
Rial Omani	OMR
Panama Balboa	PAB
Peruvian Nuevo Sol	PEN
Papua New Guinea Kina	PGK
Philippine Peso	PHP
Pakistan Rupee	PKR
Polish Zloty	PLN
Portuguese Escudo (historic)*	PTE
Paraguayan Guarani	PYG
Qatari Rial	QAR
Romanian Old Leu	ROL
Romanian New Leu	RON
Russian Ruble	RUB
Rwanda Franc	RWF
Saudi Riyal	SAR
Solomon Islands Dollar	SBD
Seychelles Rupee	SCR
Sudanese Dollar	SDD
Swedish Krona	SEK
Singapore Dollar	SGD
Saint Helena Pound	SHP
Slovenian Tolar	SIT
Slovak Koruna	SKK
Sierra Leone Leone	SLL
Somali Shilling	SOS
Suriname Guilder	SRD
Sao Tome & Principe Dobra	STD
El Salvador Colon	SVC
Syrian Pound	SYP
Swaziland Lilangeni	SZL
Thailand Baht	THB
Tajikstan Somoni	TJS
Turkmenistan Manat	TMM
Tunisian Dinar	TND
Tongan Pa'anga	TOP
Turkish Lira (old)	TRL
Turkish Lira (from 1/1/2005)	TRY

Trinidad & Tobago Dollar	TTD
New Taiwan Dollar	TWD
Tanzanian Shilling	TZS
Ukrainian Hryvnia	UAH
Uganda Shilling	UGX
US Dollar	USD
Peso Uruguayo	UYU
Uzbekistan Sum	UZS
Venezuelan Bolivar	VEB
Viet Nam Dong	VND
Vanuatu Vatu	VUV
Samoan Tala	WST
CFA Franc BEAC	XAF
East Caribbean Dollar	XCD
CFA Franc BCEAO	XOF
CFP Franc	XPF
Yemeni Rial	YER
South African Rand	ZAR
Zambian Kwacha	ZMK
Zimbabwe Dollar	ZWD

Appendix B: COUNTRY CODES

These country codes, based on ISO 3166, are used in RTEX 237 (*see* ANA Code List 24) to indicate the destination country for an order sent by a bookseller to a publisher/distributor.

Afghanistan	AF
Albania	AL
Algeria	DZ
American Samoa	AS
Andorra	AD
Angola	AO
Anguilla	AI
Antarctica	AQ
Antigua & Barbuda	AG
Argentina	AR
Armenia	AM
Aruba	AW
Australia	AU
Austria	AT
Azerbaijan	AZ
Bahamas	BS
Bahrain	BH
Bangladesh	BD
Barbados	BB
Belarus	BY
Belgium	BE
Belize	BZ
Benin	BJ
Bermuda	BM
Bhutan	BT
Bolivia	BO
Bosnia & Herzegovina	BA
Botswana	BW
Bouvet Island	BV
Brazil	BR
British Indian Ocean Territory	IO
Brunei Darussalam	BN
Bulgaria	BG
Burkina Faso	BF
Burundi	BI
Cambodia	KH
Cameroon	CM

Canada	CA
Cape Verde	CV
Cayman Islands	KY
Central African Republic	CF
Chad	TD
Chile	CL
China	CN
Christmas Island	CX
Cocos (Keeling) Is	CC
Colombia	CO
Comoros	KM
Congo	CG
Cook Islands	CK
Costa Rica	CR
Côte d'Ivoire	CI
Croatia	HR
Cuba	CU
Cyprus	CY
Czech Republic	CZ
Denmark	DK
Djibouti	DJ
Dominica	DM
Dominican Republic	DO
East Timor	TP
Ecuador	EC
Egypt	EG
El Salvador	SV
Equatorial Guinea	GQ
Eritrea	ER
Estonia	EE
Ethiopia	ET
Falkland Islands	FK
Faroe Islands	FO
Fiji	FJ
Finland	FI
France	FR
France, Metropolitan	FX
French Guiana	GF

French Polynesia	PF
French Southern Terr	TF
Gabon	GA
Gambia	GM
Georgia	GE
Germany	DE
Ghana	GH
Gibraltar	GI
Greece	GR
Greenland	GL
Grenada	GD
Guadeloupe	GP
Guam	GU
Guatemala	GT
Guinea	GN
Guinea-Bissau	GW
Guyana	GY
Haiti	HT
Heard Is & McDonald Is	HM
Honduras	HN
Hong Kong	HK
Hungary	HU
Iceland	IS
India	IN
Indonesia	ID
Iran	IR
Iraq	IQ
Ireland	IE
Israel	IL
Italy	IT
Jamaica	JM
Japan	JP
Jordan	JO
Kazakhstan	KZ
Kenya	KE
Kiribati	KI
Korea, Democratic People's Republic	KP

Korea, Republic of	KR
Kuwait	KW
Kyrgyzstan	KG
Lao People's Democratic Republic	LA
Latvia	LV
Lebanon	LB
Lesotho	LS
Liberia	LR
Libyan Arab Jamahiriya	LY
Liechtenstein	LI
Lithuania	LT
Luxembourg	LU
Macao	MO
Madagascar	MG
Malawi	MW
Malaysia	MY
Maldives	MV
Mali	ML
Malta	MT
Marshall Islands	MH
Martinique	MQ
Mauritania	MR
Mauritius	MU
Mayotte	YT
Mexico	MX
Micronesia	FM
Moldova	MD
Monaco	MC
Mongolia	MN
Montserrat	MS
Morocco	MA
Mozambique	MZ
Myanmar	MM
Namibia	NA
Nauru	NR
Nepal	NP
Netherlands	NL
Netherlands Antilles	AN
New Caledonia	NC
New Zealand	NZ
Nicaragua	NI
Niger	NE

Nigeria	NG
Niue	NU
Norfolk Island	NF
Northern Mariana Is	MP
Norway	NO
Oman	OM
Pakistan	PK
Palau	PW
Panama	PA
Papua New Guinea	PG
Paraguay	PY
Peru	PE
Philippines	PH
Pitcairn	PN
Poland	PL
Portugal	PT
Puerto Rico	PR
Qatar	QA
Reunion	RE
Romania	RO
Russian Federation	RU
Rwanda	RW
St Helena	SH
St Kitts & Nevis	KN
St Lucia	LC
St Pierre & Miquelon	PM
St Vincent & Grenadines	VC
Samoa	WS
San Marino	SM
Sao Tome & Principe	ST
Saudi Arabia	SA
Senegal	SN
Seychelles	SC
Sierra Leone	SL
Singapore	SG
Slovakia	SK
Slovenia	SI
Solomon Islands	SB
Somalia	SO
South Africa	ZA
South Georgia & South Sandwich Is	GS
Spain	ES

Sri Lanka	LK
Sudan	SD
Suriname	SR
Svalbard & Jan Mayen	SJ
Swaziland	SZ
Sweden	SE
Switzerland	CH
Syrian Arab Republic	SY
Taiwan	TW
Tajikistan	TJ
Tanzania	TZ
Thailand	TH
Togo	TG
Tokelau	TK
Tonga	TO
Trinidad & Tobago	TT
Tunisia	TN
Turkey	TR
Turkmenistan	TM
Turks & Caicos Is	TC
Tuvalu	TV
Uganda	UG
Ukraine	UA
United Arab Emirates	AE
United Kingdom	GB
United States of America	US
US Minor Outlying Is	UM
Uruguay	UY
Uzbekistan	UZ
Vanuatu	VU
Vatican City	VA
Venezuela	VE
Vietnam	VN
Virgin Islands (British)	VG
Virgin Islands (US)	VI
Wallis & Futuna Is	WF
Western Sahara	EH
Yemen	YE
Yugoslavia	YU
Zaire	ZR
Zambia	ZM

Zimbabwe	ZW
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