

BIC LIBRARY COMMUNICATION FRAMEWORK (LCF) REVIEW GROUP – Meeting Notes

Location: GoToMeeting / Conference Call

Date and time: Tuesday 20th October 2020, 2pm

Meeting notes taken by: Alaina-Marie Bassett

Present

Alaina-Marie Bassett, BIC
Francis Cave, BIC Consultant (Deputy)
Catherine Cooke, Westminster
Matthew Dovey, Ceridwen (Chair)
Tony Halford, 2CQR
Neil Johnson, Insight Media Internet Ltd
David Thomas, SirsiDynix
Karina Urquhart, BIC

Anthony Whitford, Capita
Ian Young, Axiell

Apologies

Marcus Blackburn, Civica
James Breakell, D-Tech International
Andrew Daye, SOLUS
Colin Parker, Bibliotheca
Connie Young, Infor

1. Welcome and apologies

- Group welcomed. Apologies delivered.

2. Competition Law – Conduct Reminder

- <https://www.bic.org.uk/149/BIC-Competition-Law-Policy/>

AW joined the meeting.

3. Follow-up on actions from the previous meeting

- Notes from previous meeting approved.

DECISION	OWNER
Include information about LCF vs SIP2 functionality into the forthcoming FAQ for beginners / LCF benefits statement, (i.e. non-technical document).	ALL

ACTIONS	OWNER	DUE DATE
ONGOING: Provide dates to AMB for any conferences / User Groups in 2020 (for LCF promotion) – whether in-person or online.	ALL	ONGOING
CARRIED OVER: Provide list of LCF and SIP functionality differences to KU and LCF Technical Editors for inclusion in FAQ document.	AD	ASAP
CARRIED OVER: Liaise about JAVA of MD's test server (in relation to SOLUS's translation layer).	AD/MD	ASAP
CARRIED OVER: Update test server according to feedback obtained from NJ, CP & AD.	MD	Next meeting
Consider cost vs benefits of producing a machine-readable / XML persistent URL for UKSLC.	KU	Next meeting
CARRIED OVER: Notify AMB if your organisation wants to sponsor the forthcoming LCF PlugFest 2021.	ALL	ASAP

4. SOLUS's LCF API translation layer

- AD not in attendance to provide update on this item.

5. LCF compliancy and profiles – progress so far and next steps

- [BIC LCF Compliancy Statement](#) published 19th May 2020.
- Profile pages in process of being updated to reflect the Compliancy Statement.
- FC awaiting feedback on proposed changes to profiles / compliancy test suite; especially for Issue #266 and #258.
- If an organisation doesn't use all functionality (i.e. Payment, Loans, Reservations, etc.) they can still be compliant with the basic criteria.

ACTION	OWNER	DUE DATE
Review the proposed changes to profiles, providing feedback to the BIC LCF Technical Editors and KU.	NJ/ALL	Next meeting

6. BIC LCF Technical Panel

- Met 23rd September 2020; [meeting notes](#).
- Next meeting: November 2020 – date TBC.
- Issues now closed: #80 (structured personal name added (based on ONIX)); #206 (generated OpenAPI specification now on GitHub); #246 (fields added for donations to Payment entity (including Purpose and Beneficiary)); #255 (ONIX code list 5 imported in its entirety or MNI, TTL and UNC); #269 (authorisation reference added); #257, #263 and #265 (spec edits).
- Open Issues: #84 (further information required from SOLUS on payment requests); #116, #117 and #118 (editing in progress by FC); #189 and #240 (feedback required from issue-submitters); #259 (solution proposed via associated manifestation type; text being drafted for GitHub); #265 (feedback on proposal required); #272 (issue raised since most recent Panel meeting); all other open issues to be addressed at future PlugFest.

DECISION	OWNER
Due to limited feedback received, Issues #189 and #240 should be closed on GitHub.	ALL

ACTION	OWNER	DUE DATE
Close Issues #189 and #240 on GitHub.	MD/FC	ASAP

7. Promotion of LCF – press, events, lists, email, etc.

- [Resources](#)
 - MD in process of revising initial draft of LCF BIC Bite.
 - Bite to incorporate information about benefits of use; to be informed by proposed FAQ for beginners / LCF benefits statement and the initial LCF technical mandate.
- [BIC LCF PlugFest \(online\)](#)
 - 3 topics determined for discussion at this PlugFest; API simplifications, Inter-Library Loans (ILLs) and LCF profiles and compliance. Document circulated on 20th October 2020.
 - PlugFest to be held in January / February 2021.
- [External Events](#)
 - CILIP Virtual Conference, Reimagined, 19th November 2020.
 - Libraries Connected Day Seminar, 2nd December 2020; 3-minute promotional video option available to sponsors.

DECISIONS	OWNER
PlugFest to be held on a full-day; further session(s) may be required thereafter.	ALL
ILLs to be dealt with as first topic during PlugFest.	ALL
Attendance required from organisations that use / do ILLs.	ALL

ACTIONS	OWNER	DUE DATE
Compile list of organisations that should be invited to attend the PlugFest to discuss ILLs; send list to KU and AMB.	DT	ASAP
Circulate copy of LCF benefits slide / presentation to KU and MD.	CC	ASAP
Find original LCF technical mandate to identify benefits; use this and slide (above) to inform FAQ document (and MD's draft BIC Bite).	KU	ASAP
Liaise with Libraries Connected regarding its upcoming Day Seminar and the prospective promotion of LCF at this event.	KU	ASAP
Continue revising the draft LCF BIC Bite.	MD	ASAP

8. NCIP (including an update on the NISO FASTEN Group)

- FASTEN Group's document in process of being updated; to be published in December 2020.

ACTION	OWNER	DUE DATE
Provide update on NISO FASTEN Group and its progress.	MD	Next meeting

9. A.O.B

- The Group did not have anything further to report.

10. Date of next meeting

- March 2021 – date TBC.

DECISION	OWNER
PlugFest 2021 to be organised during upcoming BIC LCF Technical Panel meetings.	ALL

ACTION	OWNER	DUE DATE
If you are not a member of the Technical Panel but want to be involved in the PlugFest arrangements, notify AMB.	ALL	ASAP